

**Town of Stow
Capital Planning Committee
Meeting Minutes
March 12, 2015**

7:30 PM: Call to Order

- After a duly published notice, the Capital Planning Committee convened at the Town Hall
- Committee members in attendance: Charlie Kern, Myie Yvanovich, Steve Jelinek, Ross Perry, Dave Arsenault
- Meeting minutes from the March 5 meeting were reviewed and approved
- Meeting scheduled for April 2 for NRHS and the Conservation Commission
- Meeting scheduled for April 16 for committee deliberations

7:45 PM Highway Department – Assistant Superintendent Scott Morse

- Request \$165K for a front end loader with \$65K for a brush cutter attachment and \$125K for a snow blower attachment
- Suggestion was made for Scott to work with Mike Clayton and Bill Wrigley on how they want the Town warrant article to read (all equipment in one request or two separate requests)
- Request \$20K to bring Highway Barn restroom into ADA compliance
- Highway Dept. is requesting funds for major road improvements throughout town. State Chapter 90 funding only covers major road projects. Request for FY16 is \$70K to improve and resurface Gates Lane – there is a 10 year plan to address numerous small projects throughout town

8:15 PM Planning Board (Mark Jones)

- Requesting \$10.0/year for five years to be appropriated for sidewalks
- Discussion ensued on maintenance of sidewalks and where the responsibility falls
- Five year plan includes funds for additional work in the Gleasondale area

8:30 PM Randall Library (Craig Martin)

- Request \$75.0 to replace/revamp HVAC system
- Existing vents in slab found to take on water. Vents are galvanized metal and deteriorating
- Existing vents in slab are made of a material that contains asbestos
- \$75K is based on a contractors estimate
- Building inspector does not feel this work can be delayed due to poor air quality, material deterioration and water in the existing duct work
- It was noted that work on the Police Department HVAC work is on hold pending an Green Community designation for the town that may offset costs

8:50 PM Myie Yvanovich moved that the meeting be adjourned. Ross Perry seconded the motion. All approved.

